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ABSTRACT

The Pennsylvania Child Care/Early Childhood Development Training System offers comprehensive training opportunities to the Pennsylvania Department of Public Welfare's licensed and registered child care providers, including center-based staff, school-age child care staff, and home-based providers. This booklet outlines state-mandated training requirements for child care providers and describes specific training programs. Programs for center-based staff are offered by Louise Child Care, a private, non-profit organization headquartered in Pittsburgh and providing courses primarily in the western part of the state, and Marywood College, located in Scranton and providing courses primarily in eastern Pennsylvania. Training programs for school-age child care staff are offered by the Pennsylvania School-Age Child Care Project throughout the state. Training for home-based care providers is offered by the Keystone University Research Corporation in Erie and the Better Kid Care Project in University Park, both of which offer state-wide training. The Early Childhood Education Linkage System operates a toll-free hotline for child care staff who need advice about health and safety issues, and also publishes a quarterly newsletter on this topic. (MDM)

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Pennsylvania Child Care/ Early Childhood Development Training System

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The Pennsylvania Child Care/ Early Childhood Development Training System . . . *What is it?*

The Pennsylvania Child Care/Early Childhood Development (CC/ECD) Training System for child care/early childhood providers is an initiative of the Bureau of Child Day Care Services, Office of Children, Youth and Families, Department of Public Welfare.

The training system offers comprehensive, quality training opportunities to Department of Public Welfare's licensed and registered child care providers, including:

- Center-based staff
- School-age child care staff
- Home-based providers.

The training system is based on the pioneering work at Wheelock College and the National Association for the Education of Young Children Professional Development Institute.

Regulatory requirements . . . *What do you need?*

Training opportunities are based on regulatory requirements of the Pennsylvania Department of Public Welfare [Chapter 3270 (section .31), 3280 and 3290 of the Pennsylvania Code]:

- *A staff person in a day care center or a group day care home shall obtain a minimum of six hours of child care training annually.*
- *A family day care home provider shall obtain a minimum of 12 hours of child care training biennially.*
- *Acceptable training may be conducted or offered via one of the following:*
  - *secondary or postsecondary institution approved by the Department of Education and accredited by an agency recognized by the U.S. Department of Education or the Council of Postsecondary Accreditation*
  - *entity that is licensed or certified as professionally competent in the training topic*
  - *conference or workshop*
  - *audio-visual materials recognized by child care professionals.*

Regulatory requirements list the following as acceptable training topics:

- Child and staff health
- Child development, early childhood education and special education supervision, discipline and guidance of children (for example, classroom management)
- Nutrition for children
- Child care program development
- Child care staff person or volunteer professional development

Additional training topics may be offered subject to review and approval by the Department of Public Welfare.

Training opportunities . . .
Whom do you contact?

If you are . . .	Contact . . .
■ Center-based staff	Louise Child Care (Western and central regions) Marywood College (Northeast and southeast regions)
■ School-age child care staff ..	SACC Western Region SACC Northeast Region Central Region SACC Project SACC Southeast Region
■ Home-based care provider ..	Keystone University Research Corporation (KURC) Penn State Cooperative Extension Service
■ Interested in health and safety issues	Early Childhood Education Linkage System (ECELS)

Detailed information about these programs--training options, regions served, contact people, addresses and telephone numbers--is listed on the following pages.

Training providers . . .
For center-based staff

Louise Child Care

Louise Child Care is a private, non-profit organization operating in Pittsburgh for 87 years. The agency has two functions--direct service to children and families, and service to child care and human service professionals. It provides training, consultation and resources to the wider child care community through its affiliate, the Pittsburgh Child Care Institute.

Training topics

- Child development
- Health care and hygiene
- Developing appropriate practice and observation skills
- Administration of early childhood/child care programs
- Discipline, growth promoting relationships and interpersonal skills
- Use of community resources and working with parents
- Emergent literacy, children's literature and socio-dramatic play

Training options

Louise Child Care offers a variety of training options and topics, enabling child care staff to choose those most closely suited to their needs. Louise Child Care staff also assist workers in setting up a career development plan.

Eligible child care workers (full-time employees of a state-certified day care center) interested in taking college course work may be eligible for $50 per college credit; reimbursement is limited to $150 per person per fiscal year. Applications may be obtained by calling Louise Child Care. (See the Marywood College and Keystone Junior College format for the type of articulation that can occur.)

The training plan is designed to provide an articulated system so that one level builds on another, and all training leads to some recognized outcome: Child Development Units, Continuing Education Units, Child Development Associate Credential or college courses. All trainees receive certificates of attendance.

Counties served

Adams
Allegheny
Armstrong
Beaver
Bedford
Blair
Butler
Cambria
Cameron
Centre
Clarion
Clearfield
Clinton
Columbia
Crawford
Cumberland
Dauphin
Elk
Erie
Fayette
Forest
Franklin
Fulton
Greene
Huntingdon
Indiana
Jefferson
Juniata
Lancaster
Lawrence
Lebanon
McKean
Mercer
Mifflin
Montour
Northumberland
Perry
Potter
Somerset
Snyder
Union
Venango
Warren
Washington
Westmoreland
York

Contact

William Hignett
Louise Child Care
336 South Aiken Avenue
Pittsburgh, PA 15232
412-661-7340
800-327-0013

Marywood College

Marywood College and its subcontractors, Keystone Junior College and Child Care Providers, offer training for staff of licensed day care centers to fulfill content areas outlined in state regulatory requirements. Participants in **any** training event sponsored by the Child Care Training System must have a **completed needs assessment** on file at Marywood College.

Training topics

- Child development
- Developmentally appropriate practices and observation skills
- Use of community resources and working with parents
- Emergent literacy, children's literature and socio-dramatic play
- Administration of early childhood and child care programs
- Discipline, growth-producing relationships and interpersonal skills development

Training options

Day care staff members may choose from four training options:

- Approved, non-credit workshops/programs/conferences sponsored by agencies/organizations/colleges
- Agency-specific training sponsored by individual agencies
- College course in one of six content specific areas listed above (full-time staff of certified child care centers)

  Participants may be eligible for $50 per college credit; reimbursement is limited to $150 per person per fiscal year. You must complete the *Participant Request of College Tuition Payment Form*, which can be obtained from Marywood College.
- Keystone Junior College training modules which may be taken to fulfill state training requirements or obtain credits to meet requirements for Early Childhood Education (ECE) courses.

Credits can be obtained by completing a series of 15 three-hour training modules listed below. All modules under a given course must be completed to earn three credits for that course, but modules need not be taken in any particular order. Participants have a maximum of three years from the time of registration to complete the course requirements.

Please remember, you may take individual modules to meet state training requirements without completing all modules needed for course credit.

- Course: Early Childhood Education 101

  Modules:

  - Introduction to Child Development
  - Social and Emotional Development Ages 0-3
  - Social and Emotional Development Ages 3-5
  - Observing and Recording Children's Behavior
  - What is DAP (Developmentally Appropriate Practice)?
  - Developmentally Appropriate Practice To Support Physical and Sensory Motor Development
  - Developmentally Appropriate Practice--Language
  - The Purpose of Play
  - Contributions of Socio-Dramatic Play to Cognitive and Language Development
  - Contributions of Socio-Dramatic Play to Development of Self-Concept and Social Roles
  - Structure and Variety of ECE Programs
  - Promoting Self-Esteem
  - Supporting the Development of Pro-Social Behaviors
  - Positive Strategies For Guiding Children's Behavior
  - Child Development Ages 5-8

- Course: Early Childhood Education 102

  Modules:

  - Cognitive, Language and Motor Development Ages 0-3
  - Cognitive, Language and Motor Development Ages 3-5
  - Observing, Recording and Assessing Growth and Development

- Developmentally Appropriate Practice--Programming for Ages 0-3
- Developmentally Appropriate Practice--Programming for Ages 3-5
- Developmentally Appropriate Practice To Support Cognitive and Language Development
- Early Reading and Literacy in Young Children
- Children's Literature--What is It?
- Math Literacy in Young Children
- Guiding and Redirecting Children's Behavior
- Individual and Group Management
- Building Self-control: Rules, Limits, Appropriate Consequences

■ Course: Early Childhood Education 202

Modules:

- Planning Safe and Stimulating Physical Environment to Enhance DAP
- Thematic Planning For Curriculum
- Developmentally Appropriate Practice--Math
- Developmentally Appropriate Practice--Science
- Developmentally Appropriate Practice Activities--Sensory/Tactile/Manipulative
- Developmentally Appropriate Practice--Nutrition/Cooking
- Developmentally Appropriate Practice--Music
- Developmentally Appropriate Practice--Language
- Developmentally Appropriate Practice--Dramatic Play
- Planning and Organizing the Schedule To Support Self-directed Activities

■ Course: Early Childhood Education 216

Modules:

- Environmental Influences on Child Development
- Multi-cultural Perspectives of DAP
- The Structure and Characteristics of the Family
- Consequences of Changes in the Family
- Child Rearing Practices--Past And Present

- Family Circumstances that Interfere with Child Development
- The Impact of the Community on Children

■ Course: Early Childhood Education 213

Modules:

- Historical Approaches to the Study of Childhood
- Current Theories of Child Development
- Administration of Early Childhood Programs--the Importance of ECE

In addition to attending the training modules, participants must make arrangements for completing the accompanying assignments and make payment of a credit processing fee.

Counties served

Berks	Lehigh	Pike
Bradford	Luzerne	Schuylkill
Bucks	Lycoming	Sullivan
Carbon	Monroe	Susquehanna
Chester	Montgomery	Tioga
Delaware	Northampton	Wyoming
Lackawanna	Philadelphia	

Contact

Peggy Iannetta
Continuing Education
Marywood College
2300 Adams Avenue
Scranton, PA 18510
717-348-6211
800-724-0399

Training providers . . .
For school-age child care staff

School-Age Child Care Project

The Pennsylvania School-Age Child Care (SACC) Project assists in developing new, expanded and innovative quality school age child care programs that are affordable and accessible to working families. Administered by the Department of Public Welfare and delivering services via four regional agencies, the SACC Project provides technical assistance and training to providers, parents, school districts, community organizations and others involved with school-age child care.

Training options

(PLEASE NOTE: These are not all-inclusive lists.)

The School-Age Child Care Project offers:

- Workshops on administrative issues for SACC directors and program managers:
  - Motivating Caregivers: What Works
  - Planning for the Older School-Age Child: Ideas, Projects and Strategies
  - Managing Disputes among Children in School-Age Programs
  - Marketing Your School-Age Child Care Program
  - It's About Time: A Workshop on Time Management Strategies for Administrators of School-Age Child Care Programs
  - The Nuts and Bolts of Fundraising: Planning Fundraising Activities
  - Inner City Children from Families in Need: Issues and Ideas for After-School Care
  - Ways to Say "Good-bye": Strategies for Ending Relationships With Children and Families in School-Age Programs
  - Financial Management and Budgeting for School-Age Programs
  - Building Partnerships with Parents
  - A Place of Our Own: Ideas in Space Design
  - Growing Up in Child Care

  - Words Have Power: Creating Positive Verbal Environments
- Training of Trainers workshops for SACC administrators to identify staff training needs and training models:
  - Training Caregivers in School-Age Programs: Strategies and Techniques
  - In-Service Training for Staff in School-Age Programs: Techniques and Strategies
- Regional workshops for SACC caregiving staff:
  - Science Projects and Activities in School-Age Programs
  - Beating the Heat: Summer Fun for School-Age Child Care Programs
  - Hot Ideas for Cold Days: Winter Fun for School-Age Child Care Programs
- Two- and three-day retreats for SACC staff with training in leadership skills and concentrated program evaluation and development opportunities
  - School-Age Child Care Leadership Institute
  - Play, Play, Play: A Formula for Success
- Limited number of on-site training opportunities addressing specific needs of school-age child care providers.

Contacts and counties served

- ***If you live in the following counties:***

Bucks	Delaware	Philadelphia
Chester	Montgomery	

Southeast Region
Leslie Roesler
Day Care Association of Montgomery County
601 Knight Road
Ambler, PA 19002
215-643-0569

- ***If you live in the following counties:***

Berks	Luzerne	Sullivan
Bradford	Monroe	Susquehanna
Carbon	Northampton	Tioga
Lackawanna	Pike	Wayne
Lehigh	Schuylkill	Wyoming

Northeast Region
Joyce Lang
Community Services for Children
431 East Locust Street
Bethlehem, PA 18018
800-528-SACC

- ***If you live in the following counties:***

Adams	Dauphin	Mifflin
Bedford	Franklin	Montour
Blair	Fulton	Northumberland
Cambria	Huntingdon	Perry
Centre	Juniata	Snyder
Clinton	Lancaster	Somerset
Columbia	Lebanon	Union
Cumberland	Lycoming	York

Central Region
Gerald G. Robine
116 South Allegheny Street, Suite 314
Bellefonte, PA 16823-1962
800-327-0111

- ***If you live in the following counties:***

Allegheny	Elk	McKean
Armstrong	Erie	Mercer
Beaver	Fayette	Potter
Butler	Forest	Venango
Cameron	Greene	Warren
Clarion	Indiana	Washington
Clearfield	Jefferson	Westmoreland
Crawford	Lawrence	

Western Region
Karen Schwarzbach
YMCA of Pittsburgh
600 West North Avenue
Pittsburgh, PA 15212
412-323-1922
800-942-4545

Training providers . . .
For home-based care providers

Recently adopted state regulations require training, either annually or biennially, for every home-based child care provider.

Keystone University Research Corporation (KURC)

Training information--newsletter

Keystone University Research Corporation (KURC) provides updated training information to home-based providers via a quarterly newsletter, *THE PROVIDER: Training News for Pennsylvania's Recognized Home-Based Childcare Providers.*

The newsletter addresses topics relevant to home-based providers and their training, highlights upcoming training events, lists the meetings of child care associations and support groups, and describes the Home-Based Childcare Training Refund Program.

The newsletter also includes a Training Resource Guide to help providers find training information or workshops relevant to their specific needs.

Training information--telephone hotline

KURC maintains a toll-free information telephone hotline (800-662-2422). Staffed from 9 a.m. to 3:30 p.m., Monday to Friday, the hotline provides information about finding appropriate training for a specific area of the state and registration and training documentation requirements.

Training resources

KURC administers the Home-Based Childcare Training Refund Program, arranges for direct training through subcontracts and maintains training files for every home-based child care provider in the state.

In addition, KURC administers the Child Development Associate (CDA) Scholarship Assistance Program to help income-eligible providers obtain CDA credentials.

Contact

Joyce Iutcovich
Keystone University Research Corporation
652 West 17th Street
Erie, PA 16502
814-453-4713
Hotline: 800-662-2422

For home-based care providers caring for three or fewer children

BETTER KID CARE Project

The BETTER KID CARE Project is operated by Penn State Cooperative Extension Service and sponsored jointly by the Department of Public Welfare and Penn State Cooperative Extension.

Educational information

The BETTER KID CARE Project provides educational information and a Learn-At-Home Childcare Kit, and publishes a learn-at-home newsletter, *Caring for Kids*. The newsletter offers activities, food ideas, safety tips and other information to help providers develop quality child care programs.

The project also has available two publications: *101 Plus Ways To Keep Kids Busy* and *101 Ways to Care For Kids.*

Contact

James E. Van Horn
Cooperative Extension Service
111 Armsby Building
Penn State University
University Park, PA 16802
814-863-8646
800-452-9108

Health and safety issues . . .

Early Childhood Education Linkage System

The Early Childhood Education Linkage System (ECELS) has been operated under the direction of the Pennsylvania Chapter of the American Academy of Pediatrics for the past three years. ECELS is a unique public/private partnership to improve children's health and safety by linking health professionals with staff of early childhood programs.

Services

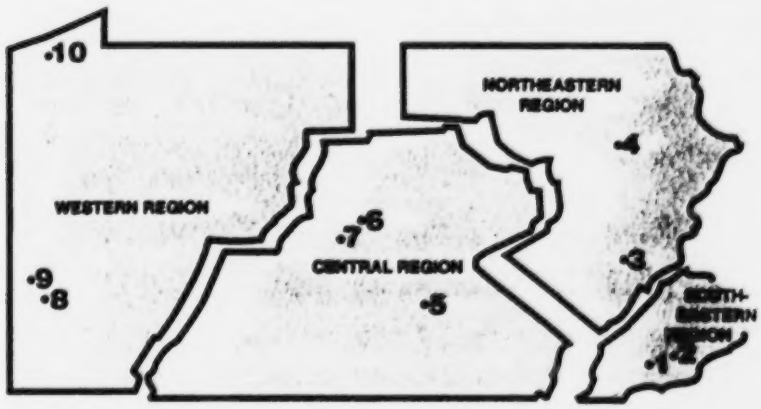
ECELS services include health professional consultation, training, and technical assistance. Staff work closely with the Governor's Office, Pennsylvania Departments of Health, Public Welfare and Education, Head Start, and the U.S. Public Health Service.

ECELS operates a toll-free telephone hotline for early childhood program staff who need advice about health and safety issues. ECELS also has a video and film library, and publishes a quarterly newsletter, *Health Link*. In cooperation with the Pennsylvania Department of Health, the newsletter is distributed to all licensed and registered Pennsylvania early childhood programs. Many other health and safety materials are available in limited quantities. These include model health policies, staff and parent education brochures.

Contact

Susan S. Aronson
ECELS
PA Chapter of American Academy of Pediatrics
Dayton Building, Suite 220
610 Old Lancaster Road
Bryn Mawr, PA 19010-3809
215-520-9125
800-24-ECELS

Child Care/Early Childhood Development Training Coordinators



1 Leslie Roesler
SACC/Southeast Region
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601 Knight Road
Ambler, PA 19002
215-643-0569

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Bryn Mawr, PA 19010-3809
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800-528-SACC

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Marywood College
2300 Adams Avenue
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